

Date

23/05/2022

Customer number

Subject

Your entitlement to partner pension

Handled by

Pension administration

Telephone number

+31 (0)30 277 56 90

When answering, please always state the date and your customer number.

Dear \_\_\_\_\_,

Your partner, NAME OF PARTNER, passed away on DATE. We would like to offer our condolences to you and the other surviving family members for this loss. Due to NAME OF PARTNER's passing, you may be entitled to a partner pension from StiPP. You have a lot to deal with during this time. We are happy to help you take care of the application as quickly as possible. This letter explains what we need before you can receive your partner pension.

#### **Amount of pension capital**

The accrued value of the pension capital is € AMOUNT. This amount will be distributed among all beneficiaries.

#### **Your partner pension will be commuted**

The partner pension you are entitled to is lower than the commutation threshold. This pension will be commuted. That means you will receive a lump sum instead of a (small) monthly pension payment. After this commutation, your entitlement to partner pension from StiPP will end. This letter indicates the gross commutation amount.

#### **Commutation amount**

If there are no children under the age of 18, you are entitled to a gross commutation amount of € AMOUNT. If there are any children under the age of 18, they may be entitled to orphan's pension. If this is the case, the gross commutation amount for the partner pension will be lower. We withhold the statutory deductions from this gross amount, excluding the payroll tax credit. The net amount will be transferred into the account number you have provided. After this commutation, you will no longer be entitled to partner pension from StiPP. For more details, see the explanation under 'Commutation of small pension' (*Afkoop klein pensioen*) at [stippensioen.nl/afkoopinfo](http://stippensioen.nl/afkoopinfo).

**Note:** The current pension capital may still change. This is due to employer corrections, for example. No rights can be derived from this statement.

### **Complete and send forms**

Before we can pay out your partner pension, we need some information from you. We therefore ask that you complete and send the following forms **within three months** of the date of this letter:

- Application for children under age 18
- Account number specification

We have enclosed these forms with this letter. Once you have completed and signed the forms, you can scan them or take a photo of them and send them to us. You can do so using the contact form at [stippensioen.nl/insturen](http://stippensioen.nl/insturen).

### **Specification of your commuted pension**

Shortly before you receive the commutation amount in your account, you will receive a specification of this amount. The specification will show the gross pension amount, the exact statutory deductions and the net amount you will receive.

### **Commutation may have consequences for allowances**

The commuted pension falls under your income for the current year. This may have consequences for allowances (for example, healthcare allowance and housing allowance) or benefits. Please take this into account. More information about receiving your pension as a lump sum can be found here: [stippensioen.nl/afkoopinfo](http://stippensioen.nl/afkoopinfo). There are also instructions on how to request application of the special situations regulation by the Dutch Tax & Customs Administration. This will help you to protect your right to housing benefit (if applicable).

### **Any questions?**

If you have any questions about this letter, please send us a message using the contact form at [www.stippensioen.nl/contact](http://www.stippensioen.nl/contact). You can also find more information on [www.stippensioen.nl](http://www.stippensioen.nl).

Kind regards,

On behalf of Stichting Pensioenfonds voor Personeelsdiensten,



Henry Dikkema  
Director of Pension Management

### **Enclosures:**

- Application form for children under age 18
- Account number specification form

## Application for children under age 18

The undersigned fills in the details of the children under the age of 18 below

First name and surname

Customer number

	1st child	2nd child	3rd child
Surname and initials			
Date of birth			
Gender	<input type="checkbox"/> male <input type="checkbox"/> female	<input type="checkbox"/> male <input type="checkbox"/> female	<input type="checkbox"/> male <input type="checkbox"/> female
Address Postcode Place of residence Country Email address  <b>Child's bank details</b> Name of account holder International bank account number (IBAN) BIC code <i>Bank outside the Netherlands:</i> Name of bank Address Place of establishment Country			
Registered in municipality			
Correspondence address (only complete if applicable)			

Legitimate children and/or legitimised children under the age of 18 are entitled to orphan's pension in any case. Other children, such as foster children, may also be eligible for orphan's pension. If there are more than three children in the family, please provide the other children's details on a separate sheet. For children who are registered outside the Netherlands, you must also attach a *Proof of life declaration* stating their address, place of residence and country of residence. You can find this declaration with the forms at [stippensioen.nl/formulieren](http://stippensioen.nl/formulieren).

Please enclose the following when sending this form:

- **a copy/photo of each child's bank card or bank statement.**

## Account number specification

### Your personal details

First name and surname

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Date of birth

---

Citizen service number (BSN)

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Address

---

Telephone number

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### Your account details

Enter your account number here (with or without IBAN). If you do not have a bank account, please open one right away. If StiPP transfers funds to an account outside the Netherlands, it may charge you for this.

If you use an account number **with** IBAN, enter your details below.

IBAN\*

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In the name of

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Country

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BIC\*\*

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\* The IBAN is your bank account number.

\*\* The BIC is your bank's identification code. This code is required to ensure that banks can exchange transactions. They can both be found on your (digital) bank statement or you can request them from your bank.

If you use an account number **without** IBAN, enter your details below.

Account number

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In the name of

---

Name of bank

---

Town/city

---

Country

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BIC

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### Your signature

Date

---

Signature

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**Send this form in along with a copy of one of your bank statements.** This lets StiPP know that the account is genuinely yours.